

# WYOMISSING AREA SCHOOL DISTRICT 2005-3748

**Minutes** November 21, 2005

The regular meeting of the Board of School Directors convened at 7:33 p.m. in the cafeteria of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

Board Members Present: Mrs. Barnett, Mr. Deem, Mr. Larkin, Mr. Love, Mr. Bertges, Dr. Shuttlesworth, Mrs. Sakmann, Mrs. McCready, and Mr. Snyder.

Administrative Staff Present: Dr. Dietz, Dr. Riedel, Dr. Kennedy, and Mr. McDonnell.

Attendees: Mr. Boland, Kozloff Stoudt; Ms. Karyn Feick, Reading Eagle; Mr. Hinsey, Ms. Beadle, and Mr. Fitzgerald. See list of attendees included as part of these official minutes.

## PLEDGE OF ALLEGIANCE

Mr. Snyder called the meeting to order.

President Snyder announced that an appreciation dinner was held earlier that evening to honor board member Wilbur Love.

Both Mr. Snyder and Superintendent Dietz thanked Mr. Love for his 24 years of service. Mr. Love was presented with a plaque and gold card from the district and also a plaque from PSBA. Dr. Dietz read a statement provided by Mr. Snyder.

Mrs. McCready was presented with a certificate of appreciation issued by the Pennsylvania School Board Association.

Dr. Dietz thanked Mr. Bertges for serving on the Board for the past months and presented him with a gold card for admittance to school events.

## PUBLIC COMMENT

Amy Beadle, President of the Wyomissing Area Education Association, read a statement requesting a negotiations meeting on December 2, 2005. Copy of statement included as part of these official minutes.

Mr. Boland asked for a written reply to his previous written request to Mr. Muir to meet on December 2, 2005. Mrs. Beadle indicated that she would take care of it.

## APPROVED MEETING MINUTES

Upon motion by Mr. Love, and second by Mrs. McCready, the minutes of the following meetings were approved as presented and included as part of these official minutes.

October 17, 2005 Work Session

October 24, 2005 Regular Business Meeting

Yeas: 9

Nays: 0 Motion carried.

# WYOMISSING AREA SCHOOL DISTRICT 2005-3749

**Minutes** November 21, 2005

## RATIFIED FINANCIAL REPORTS

Upon motion by Dr. Shuttlesworth, and second by Mrs. Barnett, payment of properly approved vendor invoices for the General Fund, and 2001 and 2003 G.O. Bond, October and November 2005, were approved.

Yeas: Barnett, Bertges, Deem, Larkin, McCready, Sakmann, Shuttlesworth, Love, and Snyder.  
Nays: None. Motion carried.

## CORRESPONDENCE

Dr. Dietz read a letter from Mr. & Mrs. Garraway Reading Boulevard residents, regarding the drains in the junior/senior high school parking lot during the recent excessive rainfall. He also noted the following letters were received.

A letter was received from Dr. Runkle, Berks Career & Technology Center, thanking the Board for visiting the center last month.

A letter was received from the Reading Eagle congratulating the National Merit scholars.

A letter was received indicating the District's Middle States Accreditation until 2012.

President Snyder announced that an executive session was held on November 14 for personnel matters and the Board took no action.

## SUPERINTENDENT'S UPDATES

Dr. Dietz reported that the early goal accomplishments are going well and a mid-year report is forthcoming.

## SUPERINTENDENT'S REPORT

Dr. Dietz informed the Board that there are three changes to the Superintendent's Report. An addendum to the superintendent's report is included for the resignation of Mary Alice Einolf, Jr./Sr. High School Dean. Also, Personnel item A. 2. would be deleted appointing Michael Mitchell as a support teacher for Mrs. Einolf. He also noted that Personnel item A. 9. Appointing Kendall McCready as an after-school reading support instructor would be voted on separately.

## APPROVED SUPERINTENDENT'S REPORT

Upon motion by Mrs. Sakmann, second by Mrs. Barnett, the Superintendent's report including the addendum was approved. A copy of the superintendent's report is included as part of these official minutes.

Yeas: Barnett, Bertges, Deem, Larkin, McCready, Sakmann, Shuttlesworth, Love, and Snyder.  
Nays: None. Motion carried.

## APPROVED AFTER- SCHOOL READING SUPPORT PROGRAM INSTRUCTOR

Upon motion by Mr. Love, second by Mrs. Sakmann, Kendall McCready was approved to provide a maximum of 3 hours per week (not to exceed 24 hours) of after-school instruction in reading, effective November 15, 2006, to January 12, 2006, at \$28 per hour.

# WYOMISSING AREA SCHOOL DISTRICT 2005-3750

Minutes November 21, 2005

Yeas: Barnett, Bertges, Deem, Larkin, Sakmann, Shuttlesworth, Love, and Snyder.  
Abstain: McCready  
Nays: None. Motion carried.

## CURRICULUM PRESENTATION

Mrs. Jennifer Mangold presented information on the social studies curriculum revisions.

## SCHOOL BOARD MEMBER REPORTS

Mr. Larkin reported that he attended the BCTC meeting.

Mrs. McCready stated she attended the EIT meeting last month and Reading is now considering using EIT for tax collection.

Mr. Love commented copies of the newsletter were distributed before the meeting with a summary of the board meeting included.

In Mr. Love's legislative report, he noted that a vote is coming up on tax reform shortly.

Mr. Love expressed appreciation for the PSBA commendation as well the District's newsletter article, which was unexpected, and the plaque and dinner.

There was no report on the Wyomissing Area Education Foundation.

There was no report on the Joint Boroughs/District Committee, but Dr. Dietz commented that he had contact with the chairperson and the next meeting is tentatively scheduled in 2006.

## OLD BUSINESS

None.

## NEW BUSINESS

Dr. Dietz shared a memo dated November 21, 2005, and a resolution 11-21-05. Copies of the memo and resolution included as part of these official minutes.

Dr. Dietz explained that as of June 29, 2006, he was resigning his position as Superintendent of Schools for the purpose of retirement.

## APPROVED RESIGNATION OF SUPERINTENDENT OF SCHOOLS

Upon motion by Mr. Love, seconded by Mr. Deem, the Board approved the resignation for the purpose of retirement for Dr. Mark T. Dietz, Superintendent of Schools, effective June 29, 2006.

## PUBLIC COMMENT

None.

## ADJOURNMENT

There being no further business, a motion was made by Mr. Deem and seconded by Mrs. McCready to adjourn at 8:09 p.m.

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Arthur J. McDonnell  
Board Secretary

## SUPERINTENDENT'S REPORT

To: Members of the Board of School Directors

The superintendent respectfully submits the following information and recommendations for Board approval:

### I. Personnel

#### A) EMPLOYEE

1. Approve Professional Staff Resignation Date – **Diane Hurst**, Jr./Sr. High School Student Dean, effective November 15, 2005.

*Background information: The Board approved Mrs. Hurst's resignation on October 26, 2005, with an effective date to be determined when the position was filled.*

- ~~2. Approve Support Teacher Appointment – **Michael Mitchell**, support teacher to Mary Alice Einolf, Jr./Sr. High School Student Dean, effective November 14, 2005 to the end of the 2005-06 school year.~~

~~*Background information: The Board approved Mr. Mitchell as a support teacher for Diane Hurst, Jr./Sr. High School Student Dean on August 22, 2005. He will now serve as Mrs. Einolf's support teacher.*~~

3. Approve Professional Staff Leave Request – **Jane Redner**, elementary teacher, requested a maternity/child-rearing leave beginning January 2, 2006, until March 24, 2006.
4. Approve Support Staff Retirement – **Frederick Wilk**, custodian at Wyomissing Hills Elementary Center, effective January 28, 2006.
5. Approve Support Staff Leave Requests –
  - a. **Patricia Peters**, high school cafeteria worker, unpaid leave from November 16, 2005, to January 9, 2006.
  - b. **Cindy Leagans**, high school cafeteria worker, unpaid leave from December 5, 2005, to December 23, 2005.
  - c. **Diane Kaag**, high school cafeteria manager, unpaid leave from March 20, 2006, to March 24, 2006.
6. Ratify Support Staff Appointments –
  - a. **Traci Marie Wunsch**, part-time teacher's instructional aide for 4.25 hours per day at \$8.87/hour and cafeteria monitor for 2 hours per day at \$7.79/hour at the Wyomissing Hills Elementary Center during the school year effective November 14, 2005.
  - b. **Meredith Groff**, part-time teacher's instructional aide for 4.25 hours per day at \$8.87/hour and cafeteria monitor for 2 hours per day at \$7.42/hour at the Wyomissing Hills Elementary Center during the school year effective November 14, 2005.
  - c. **Carol Hattendorf**, part-time teacher's instructional aide for 4.25 hours per day at \$8.87/hour and cafeteria monitor for 2 hours per day at \$7.42/hour at the Wyomissing Hills Elementary Center during the school year effective November 14, 2005.

7. Ratify Adjustment in Hours – **Linda Nickey**, part-time teacher’s instructional aide for 4.25 hours per day and cafeteria monitor for 2 hours per day at the Wyomissing Hills Elementary Center at her current rates during the school year effective November 14, 2005.

*Background information: Mrs. Nickey currently works 3.75 hours as a kindergarten aide and 2 hours as a cafeteria monitor. This change will bring consistency across classrooms to these aide positions.*

8. Approve After-School Reading/Math Support Program Instructors – The following teachers will provide a maximum of 3 hours per week (not to exceed 24 hours) of after-school instruction in reading or math, effective November 15, 2005, to January 12, 2006, at \$28/hour.
  - a. **Andrea Boerger** – 2<sup>nd</sup> grade reading
  - b. **Stephanie Heffner** – 3<sup>rd</sup> grade reading
  - c. **Karen Sichak** – 4<sup>th</sup> grade reading
  - d. **Kristen Stewart** – 4<sup>th</sup> grade math
  - e. **Marcia Moyer** – 3<sup>rd</sup> grade math
9. Approve After-School Reading/Math Support Program Instructor – The following teacher will provide a maximum of 3 hours per week (not to exceed 24 hours) of after-school instruction in reading, effective November 15, 2005, to January 12, 2006, at \$28/hour.
  - a. **Kendall McCready** – 2<sup>nd</sup> grade reading
10. Approve updated District volunteer list.
11. Approve substitute list for professional/support staff.

## II. Curriculum

- A) Approve New Course Proposals and Social Studies Revision.
- B) Approve Field Trip for Sixth Grade to Baltimore.

*Background information: In August a trip to Gettysburg was approved, but the Baltimore trip will replace that event because it is better aligned with the sixth-grade curriculum.*

- C) Approve Change in Contract with Camp Conrad Weiser for May 2006 for sixth grade in the amount of \$83 per camper (each student pays \$20 of this amount).

*Background information: In July 2005, the Board approved a contract for a two-day, one-night stay at a cost of \$78 per camper. The request is to return to the original format for a three-day, two-night stay at a cost of \$83 per camper.*

## III. Finance

- A) Ratify tuition contract agreement with Opportunities School, Birdsboro, PA in the amount of \$24,000, for one elementary student (ID 202460) effective September 12, 2005 to June 30, 2006.
- B) Approve contract with Conrad Weiser Area School District for special education services in the amount of \$25,174.29, for one secondary student (ID101458) for the 2005-06 school year.

- C) Approve BCIU joint purchase bid for copy paper for 1/1/06 to 6/30/06.

PO 18017 Lindenmeyr Munroe Paper \$11,624.45

PO 18018 Savin Corporation (Ricoh) \$3,249.92

PO 18019 Hanover Industrial Estates \$244.70

- D) Ratify school bus drivers added to the Gross School Bus Service list –

Florance Lanning

David Hornberger

Maria Gieringer (substitute)

Andrea Borst (substitute)

#### IV. Facilities

- A) Approve cleaning service contract with Stubbs, Inc., of Reading, Pennsylvania

*Background information: As stated in the agreement, Stubbs, Inc., will provide all necessary labor, supervision and cleaning equipment to perform custodial services in the Jr./Sr. High School beginning November 22, 2005.*

- B) Update on JSHS project.

#### V. School Activities & Athletics

- A) Ratify Supplemental Athletic Resignation – **Jeremiah Kozlowski**, junior high boys' basketball assistant coach, effective November 7, 2005.

- B) Approve Supplemental Athletic Appointment – **Steven O'Neil**, junior high boys' basketball assistant coach (winter), 18 points, \$1,413.

- C) Approve Change in Supplemental Activity Appointment –

1. **Jennifer Mangold**, change from advisor to co-advisor for junior high student council, 10.5 points, \$825.

*Background information: Mrs. Mangold was approved in August as the advisor for the junior high student council at \$1,335 but would like to continue as a co-advisor because of her other duties as social studies department chair.*

2. **Melissa Devlin**, co-advisor for junior high student council, 6.5 points, \$510.

#### VI. Technology

- A) Request for proposal for telecommunication system.

#### VII. Policy

- A) Approve Adoption/2<sup>nd</sup> Reading of Revised Policies –

1. Policy 220 – Student Expression/Distribution and Posting of Materials (with procedures)
2. Policy 913 – Nonschool Organizations/Groups/Individuals (with procedures)

VIII. Community Relations

IX. Other Items

X. Discussion Items

**WYOMISSING AREA SCHOOL DISTRICT  
630 EVANS AVENUE  
WYOMISSING, PENNSYLVANIA 19610**

November 21, 2005

**ADDENDUM TO THE SUPERINTENDENT'S REPORT**

**I. Personnel**

**A) EMPLOYEE**

12. Ratify Professional Staff Resignation – **Mary Alice Einolf, Jr./Sr.** High School student dean, effective November 18, 2005.